

**Meticulous General Insurance Company Limited**Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)

**MOTOR ACCIDENT/THEFT CLAIM FORM  
(FOMU YA MADAI YA AJALI/WIZI WA GARI)**

**IMPORTANT NOTICE/TAARIFA MUHIMU**

1. This form must be fully completed by the insured/ (Fomu hii lazima ijazwe kikamilifu na mwenye bima)
2. No liability under the policy is admitted by issue of this form (Kutolewa kwa Fomu hii haimaanishi dai lako limekubaliwa)
3. Neither owner nor driver must admit fault or liability for this incident (Dereva/ Mmiliki wa Gari Hapaswi kukubali kosa au dhima juu ya ajali)
4. All questions on this form must be answered. (Maswali yote kwenye fomu lazima yajibiwe)
5. Repairs must not be authorized without prior written authority of the Insurers (Matengenezo ya gari hayaruhusiwi kuanza bila ridhaa ya maandishi ya Kampuni ya Bima,
6. Any form of misrepresentation of the information/Non-disclosure may lead to the claim not being payable (Kutoa taarifa zisizo sahihi, au kutotoa taarifa muhimu kutapelekea dai lako kukataliwa)

<b><u>POLICY HOLDER</u></b> <b><u>(MWENYE BIMA)</u></b>	Name (Jina) ..... Tel No./ (Namba ya simu) ..... Address (Anuani) ..... Email/ (Barua pepe): ..... Business/Occupation (Kazi) .....
<b><u>POLICY (MKATABA WA BIMA)</u></b>	Policy Number (Namba ya mkataba) ..... Policy Period (kipindi cha Mkataba) ..... Name of hire purchase or finance company (Kama ni gari ya mkopo kutoka kwa wauzaji au taasisi ya fedha taja jina la kampuni hiyo na anuani yake): .....
<b><u>INSURED VEHICLE</u></b> <b><u>(GARI ILIYOKATIWA BIMA)</u></b>	Make & Model (Aina ya gari) ..... HP/CC ..... Year of Manufacture (Mwaka wa iliyotengenezwa) ..... Date of first registration in the country (Tarehe ya kusajili gari nchini) ..... Reg. No. of Vehicle (Namba ya usajili) ..... Carrying capacity (Uzani wa gari) ..... Reg. No. of Trailer (Namba ya usajili wa trela) ..... Load carried at time of accident/Uzani wa Mzigo uliobebwa wakati wa ajali) ..... Comment if the vehicle is duty exempted (Taja kama gari lina msamaha wa kodi) ..... (Yes/Ndio) No/Hapana)
<b><u>USE (MATUMIZI)</u></b>	State the exact purpose for which the vehicle was being used at the time of the accident (Matumizi ya gari wakati wa ajali): .....



*Meticulous to the point, Professional to the core.*

**Meticulous General Insurance Company Limited**

Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)

Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)



<p><b><u>DRIVER (DEREVA)</u></b></p> <p><b><u>Attach the driving licence(ambatanisha leseni va udereva)</u></b></p>	<p>Name (Jina)..... Occupation (Kazi).....</p> <p>Date of birth (Tarehe ya kuzaliwa) ..... Tel No (Namba ya simu): .....</p> <p>Address (Anuani)..... Email (Barua pepe) .....</p> <p>Driving License Number (Namba ya leseni ya dereva) ..... Class (Daraja ya leseni) .....</p> <p>License expiry Date (Tarehe ya mwisho wa matumizi ya leseni) .....</p> <p>Is the Driver employed by you? (Je dereva ameajiriwa na wewe?): .....</p> <p>Was he/she driving with your permission? (Je ulimpa ruhusa ya kuendesha gari?) .....</p> <p>How long has he/she been driving motor vehicle? (Kwa muda gani amekuwa akiendesha?) .....</p> <p>Has the driver had any previous accidents? (Je dereva ameshawahi kupata ajali ya gari kabla?) .....</p> <p>If so, how many and approximate dates? (Kama ndio, ni ngapi na tarehe?) .....</p> <p>.....</p>
---	--

*Together We Will*



*Meticulous to the point, Professional to the core.*

**Meticulous General Insurance Company Limited**

Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)

Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)



<p><b><u>ACCIDENT (AJALI)</u></b></p> <p><b><u>If it is a theft claim, skip this and fill in Theft section (Kama madai ni ya wizi, usijaze sehemu hii na endelea katika sehemu ya Wizi)</u></b></p>	<p>Date of accident (Tarehe ya ajali): ..... Time of accident (Muda wa ajali) .....</p> <p>Place (Eneo la ajali) .....</p> <p>Type of road surface (Kiwango cha barabara) .....</p> <p>Weather condition (Hali ya hewa wakati wa ajali) .....</p> <p>Visibility? (Kiwango cha Mwanga/ Giza/ Mawingu) .....</p> <p>Estimated speed before the accident (Kasi ya gari kabla ya ajali) .....</p> <p>Were the traffic police informed on the accident? (Je polisi walipewa taarifa za ajali?) .....</p> <p>Attending Traffic Police officer's name (Jina la Afsa wa Trafiki aliyeshuhudia Ajali) .....</p> <p>Police station name: (Jina la kituo cha polisi) .....</p> <p>Police reference number (Namba ya kumbukumbu ya polisi) .....</p>
---	--

*Together We Will*



*Meticulous to the point, Professional to the core.*

**Meticulous General Insurance Company Limited**

Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)

Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)



<p><b><u>THEFT (WIZI)</u></b></p> <p><b><u>If it is an accident claim, skip this section (Kama ni madai va ajali, usijaze sehemu hii )</u></b></p>	<p>Date of theft (Tarehe ya tukio la wizi): ..... Time (Muda wa tukio) .....</p> <p>Location of vehicle at the time of theft (Eneo la tukio) .....</p> <p>Vehicle was in custody of.....(at time of the alleged theft) (Je nani alikuwa na dhamana ya gari wakati wa tukio?) .....</p> <p>Was the vehicle locked? (Je gari ilikuwa imefungwa?) .....</p> <p>Who was in possession of the keys (Nani alikuwa na ufunguo) .....</p> <p>Is an alarm or tracking device fitted in the vehicle? (Je, gari lina Mfumo wa kufuatilia gari au kengele ya kuzuia wizi?) .....</p> <p>Were police informed on the theft? (Je polisi walipewa taarifa za wizi?) .....</p> <p>Attending Traffic Police officer's name (Jina la Afisa wa Trafiki aliyeshuhudia Ajali) .....</p> <p>Police station name: (Jina la kituo cha polisi) .....</p> <p>Police reference number (Namba ya kumbukumbu ya polisi) .....</p>			
<p><b><u>STATEMENT BY DRIVER (KAULI YA DEREVA)</u></b></p>	<p>Signature of Driver (Sahihi ya Dereva).....</p>			
<p><b><u>STATEMENT BY REGISTERED OWNER - POLICY HOLDER (KAULI YA MWENYE BIMA)</u></b></p>				
<p><b><u>DAMAGE TO INSURED VEHICLE (UHARI BIFU/ UPOTEVU KWENYE GARI)</u></b></p>	<p>State briefly apparent damage(s)/ loss to the vehicle (Taja Uharibifu / Upotevu kwenye gari) .....</p> <p>.....</p> <p>.....</p> <p>Repairers' name and physical address (Jina na Mahali ilipo Karakana) .....</p> <p>.....</p> <p>..... Garage Tel No. (Namba ya simu ya karakana) .....</p> <p>Is the vehicle still operational? (Je Gari bado inatumika?) .....</p> <p>When and where can it be inspected (Taja eneno lilipo gari kwa ukaguzi) .....</p> <p>Was the vehicle towed after an accident? (Je gari lilivutwa baada ya ajali? .....If yes mention the name and contact of the towing company (Kama Ndio taja jina na mawasiliano ya kampuni iliyovuta) .....</p>			
<p><b><u>OTHER VEHICLES INVOLVED AND PROPERTY DAMAGED (HASARA KWA MAGARI AU MALI ZA</u></b></p>	<p>Name and address of Owner or Driver (Jina na Anuani ya Mmiliki au Dereva)</p>	<p>Reg/No. and Make /Model ((Namba ya usajili ya gari)</p>	<p>Name of Insurer (Jina la kampuni ya Bima)</p>	<p>Other property damaged (Taja uharibifu ) Give description and address with nature of damages</p>



*Meticulous to the point, Professional to the core.*

**Meticulous General Insurance Company Limited**Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)

<b>WAMILIKI WENGINE)</b>				
<b>PERSONS INJURED (MAJER UHI)</b>	<b>Name and Address (Taja majina na anuani)</b>	<b>Relationship to the policyholder (Uhusiano na mwenye bima)</b>	<b>Nature of Injuries (Taja aina ya majeraha)</b>	<b>If driver or passenger give Reg. No of Vehicle in which travelling (Kama ni dereva au abiria, taja number ya gari walilokuwa wanasafiria)</b>
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
<b>INDEPENDENT WITNESSES (SHA HIDI WA AJALI)</b>	<b>Name (Jina la Shahidi)</b>		<b>Address and Phone Number (Mahali alipo na namba za simu)</b>	
	.....		.....	
	.....		.....	
<b>PASSENGERS IN YOUR VEHICLE (ABIRIA NDANI YA GARI YAKO)</b>	<b>Name (Taja Majina ya abiria)</b>		<b>Address and Phone number (Mahali walipo na namba za simu)</b>	
	.....		.....	
	.....		.....	
<b>DECLARATION</b>	I declare that the above particulars are true and accurate description of the facts relating to the accident / loss. I further undertake to forward immediately (and unanswered) any correspondence received from any party including police, courts or any other authority relating to this incident. (Nina taarifu kuwa nilichokijaza hapo juu ni cha ukweli na sahihi na nitawasilisha mara moja taarifa zozote zinazohusiana na tukio)			
	Date (Tarehe) ..... Signature of Policy holder (Sahihi ya Mwenye Bima) .....			

**INSURANCE FRAUD IS A PUNISHABLE OFFENCE  
(UDANGANYIFU KATIKA BIMA NI KOSA LA KUADHIBIWA KISHERIA KAMA ITATHIBITIKA)**

**DOCUMENTS IMPORTANT FOR MAKING A CLAIM**

**It is important to submit the following documents to support your claim/Ni muhimu kuwasilisha nyaraka zifuatazo kuthibitisha dai lako**

**For Accident-** Police reports (pf 90,93,115), sketch map, copy of driving license, registration card, charge sheet and court judgment (if any), repair estimates.

Kwa ajali-Ripoti za polisi (pf 90,93,115), ramani ya ajali,nakala ya leseni ya dereva na kadi ya gari,nakala ya hukumu na mwenendo wa kesi,makadirio ya gharama za matengenezo

**For Theft-** Loss police report, copy of registration card, police inspection report and replacement estimates (replacement estimate for all theft of parts claims must come from our authorized garage)

Kwa wizi-Ripoti ya polisi ya upotevu,nakala ya kadi ya gari,ripoti ya ukaguzi ya polisi na makadirio ya gharama za matengenezo (makadirio ya gharama za matengenezo ya madai yote ya wizi wa vifaa yanatakiwa yatoke kwenye karakana tuliyoiidhinisha)

Insurers reserve the right to call for any other document that may be deemed essential to verify the facts of the loss/ accident and for decision on the liability for the same under this policy /Kampuni ya bima ina haki ya kuitisha nyaraka nyinginezo **pale inapoona inafaa ili kuthibitisha maelezo yaliyotolewa kuhusiana na hasara au ajali ili kufanya maamuzi stahiki.**

**Meticulous General Insurance Company Limited**

Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)

Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)



DOCUMENTS TO BE SUBMITTED



*Together We Will*



*Meticulous to the point, Professional to the core.*

**Meticulous General Insurance Company Limited**

Diamond Plaza 6<sup>th</sup> Floor, Mirambo Street.

P.O. Box 77016, Dar es Salaam.

Phone: +255 222110630

Email: [info@metinsurance.co.tz](mailto:info@metinsurance.co.tz)

Website: [www.metinsurance.co.tz](http://www.metinsurance.co.tz)



*Together We Will*



*Meticulous to the point, Professional to the core.*